



City of Terrell
Application for Board Appointment

TO: Terrell City Council Members

DATE: _____

FROM: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone No. (____) _____ - _____ Office Phone No. (____) _____ - _____

Cell Phone No. (____) _____ - _____ Email Address: _____

Occupation and Place of Employment: _____

Are you a resident of Terrell? Y / N How many years? _____

Qualification and experiences that you consider would make a contribution to a City of Terrell Board or Commission: (If you need more space than provided, please attach a separate sheet. Please include a resume' if you care to do so.)

Four horizontal lines for providing qualification and experiences.

I would like to serve on the following board(s) (indicate with a checkmark): (Please limit your selection to 4 City Boards / Commissions) Council preference is that citizens should serve on no more than one (1) board at a time

- Checkboxes for: Airport Board, Civil Service Commission, Building Standards Commission, Library Board, Tax Increment Financing Reinvestment, Zone Number One Board, Park Board, Planning & Zoning Commission, Economic Development Corporation, Zoning Board of Adjustments, Hospital Board, Committee for Airport Naming Issues.

Have you Attended:

Terrell Citizen Police Academy? Y / N Terrell Citizen University? Y / N
Kaufman County Leadership Program? Y / N

Signature of Applicant

Office Use Only:
Date Received: _____
New Appointment: _____
Appointment Renewal: _____

- **Airport Board - Advisory**
 - Develops recommendations for planning of future airport development / improvements;
 - Develops recommendations for financing and implementation of specific improvements; and
 - Submits recommendations on any rules / regulations and/or ordinances changes pertaining to the control of the general aviation facilities at Municipal Airport.
 - This eight (8) member Board meets the 2nd Wednesday each month.
 - Qualification – members can live both in and out of the City.

- **Civil Service Commission - Statutory**
 - An established Fire Fighter’s and Police Officer’s Civil Service Commission; and
 - Establishes the hiring and classification for all firefighters and police officers.
 - This three (3) member Commission meets as needed.
 - Qualifications – members must be a resident of the City.

- **Building Standards Commission - Advisory**
 - Holds all hearings regarding substandard buildings; and
 - Makes written findings of fact as to whether or not buildings are dilapidated, substandard, or unfit for human habitation and whether or not the buildings in question are dangerous.
 - This seven (7) member Commission meets on Wednesday as needed.

- **Library Board - Advisory**
 - Make continuous study and review of the library services offered by the Riter C. Hulsey Public Library; and
 - Advise the City Council of the present and future maintenance, operation, planning, acquisition, development, enlargement, and policies of the public library.
 - This nine (9) member Board meets quarterly the 3rd Thursday of the month.
 - Qualification – Seven (7) members must be a resident of the City and two (2) must be residents of the County

- **Park Board - Advisory**
 - Make recommendations for the improvement and/or expansion of existing parks, as well as acquisition and development of additional parks;
 - Make recommendations for regulations regarding the use of parks; and
 - Make recommendations regarding the annual operation, maintenance, and capital budget for the park system.
 - This seven (7) member Board meets on the 3rd Wednesday of the month.
 - Qualifications – Members must be a resident of the City.

- **Planning & Zoning Commission - Statutory**
 - Recommendations to the City Council – Specific Use Permits, Zone Changes, Platting, etc.; and
 - Makes recommendations for adoption of a master plan, for the future development and redevelopment of the City.
 - This nine (9) member Commission meets on the 4th Monday of each month.

- **Economic Development Corporation Board - Statutory**
 - Promotes, assists, and enhances economic development activities for the City.
 - This five (5) member Board meets on the 4th Tuesday of each month.

- **Zoning Board of Adjustments - Statutory**
 - Hear appeals that allege error in a decision by an administrative official;
 - Hear special exceptions to the terms of the zoning ordinance; and
 - Authorize variances from the terms of the zoning ordinance.
 - This Seven (7) member Board meets as needed.

- **Tax Increment Financing Reinvestment Zone Number One**
 - Recommendations to the City Council concerning administration of the Zone, and
 - Prepare and adopt project plans and reinvestment zone financing plan for the Zone
 - Prepare implement, monitor project and financing plan.
 - This Five (5) member Board meets monthly.

- **Hospital Advisory Board**
 - Develop recommendations to improve hospital care and services;
 - Receive a monthly report from the Hospital Administrator regarding the condition of the hospital;
 - Assist in the creation, receipt and review of patient and staff surveys; and
 - Serve in an advisory role to the City Council
 - This Five (5) member Board meets monthly.