

# RENTAL PROPERTY REGISTRATION FORM

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MUNICIPAL DEVELOPMENT DEPT  
PO BOX 310/201 E. NASH  
TERRELL, TX 75160  
(972) 551-6600 FAX# (972) 551-6677

RENTAL PROPERTY ADDRESS: \_\_\_\_\_

OWNER/AGENT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOUSING TYPE: MULTI FAMILY \_\_\_ DUPLEX \_\_\_ MANUFACTURED HOME \_\_\_ SINGLE FAMILY \_\_\_

PARTICIPATING CRIME FREE PROPERTY? YES \_\_\_ NO \_\_\_ (SEE ATTACHED ADDENDUM)

IS PROPERTY OCCUPIED? YES \_\_\_ NO \_\_\_ IF YES, PROVIDE NAMES OF TENANTS:

TENANT PHONE: \_\_\_\_\_ ALT PHONE: \_\_\_\_\_

1. \_\_\_\_\_ 5. \_\_\_\_\_

2. \_\_\_\_\_ 6. \_\_\_\_\_

3. \_\_\_\_\_ 7. \_\_\_\_\_

4. \_\_\_\_\_ 8. \_\_\_\_\_

NAME ON WATER BILL (if different from above) \_\_\_\_\_

OWNER/LANDLORD SIGNATURE \_\_\_\_\_

THE FOLLOWING MUST ACCOMPANY THIS FORM AT TIME OF REGISTRATION:

- COPY OF LEASE/CONTRACT FOR DEED
- COPY OF THE CRIME FREE ADDENDUM IF APPLICABLE
- ANNUAL REGISTRATION FEE OF: \$8.00 FOR CRIME FREE PROPERTY
- \$25.00 FOR NON CRIME FREE PROPERTY

DO NOT FILL IN BELOW THIS LINE

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AMOUNT PAID \$ \_\_\_\_\_ DATE PAID \_\_\_\_\_

INSPECTION DATE: \_\_\_\_\_ INSPECTION TIME: \_\_\_\_\_ DATE PASSED: \_\_\_\_\_